



LAFFAN SOFTWARE LIMITED

CIN: L72200AS1985PLC002426

REGD. OFF.: 205, HARIBOL ROY MARKET, 2 FLOOR, A.T.ROAD, GUWAHATI - 781 001

CORP. OFF.: 21/7, SAHAPUR COLONY, GROUND FLOOR, KOLKATA – 700 053

Web: laffan.co.in

E_mail ID : laffan@mail.com

Phone No.: +91 9163513467

Date: 8th January, 2021

To
Compliance Department
Metropolitan Stock Exchange of India Limited
4thFloor, Vibgyor Towers, Plot No. C 62,
G Block, Opp. Trident Hotel,
BandraKurla Complex, Bandra (E),
Mumbai – 400 098

Sub: Submission of Corporate Governance Report under regulation 27(2)(a) for the quarter ended December 31, 2020

Dear Sir/Madam,

Please find enclosed herewith the Corporate Governance Report for the quarter ended December 31, 2020 under regulation 27(2)(a) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Request to update your records.

Thanking You.

Yours faithfully,

For Laffan Software Limited

Swapan

SwapanSarkar
Executive Director
DIN: 05149442



Encl: As above



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Format to be submitted by listed entity on quarterly basis

- 1 Name of Listed Entity : **Laffan Software Limited**
- 2 Quarter ending : **31stDecember, 2020**

I. Composition of Board of Directors								
Title (Mr. / Ms)	Name of the Director	PAN [§] & DIN	Category (Chairperson /Executive/Non-Executive/independent/Nominee) ^{&}	Date of Appointment in the current term /cessation	Tenure*	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Swapan Sarkar	BSCPS 6769R & 051494 42	Chairman, Managing Director, Non- Independent	21.05.2012	N.A.	6	6	--
Smt.	Kakali Ghosh	BPZPG 8544J & 07188585	Non- Executive/ Independent	15.07.2015	65	6	5	5
Mr.	Sandip Kumar Singh	CRBPS 8929L& 084435 18	Non- Executive/ Independent	01.05.2019	20	6	3	3
Mr.	Gunodhar Ghosh	CEOPG 8120D & 085246 22	Non- Executive/ Independent	16.08.2019	17	6	4	4

[§]PAN number of any director would not be displayed on the website of Stock Exchange

[&]Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

II. Composition of Committees

Name of Committee	Name of Committee members	Category
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		(Chairperson/Executive/Non-Executive/independent/Nominee) ^s
1. Audit Committee	Mr. Gunodhar Ghosh Mr. Swapan Sarkar Smt. Kakali Ghosh	Member / Non-Executive/ Independent Member/ Executive/ Non-independent Chairman/ Non-Executive/Independent
2. Nomination & Remuneration Committee	Mr. Gunodhar Ghosh Smt. Kakali Ghosh Mr. Sandip Kumar Singh	Member/ Non-Executive/ Independent Member/ Non-Executive/Independent Chairman/ Non-Executive/Independent
3. Risk Management Committee (if applicable)	Not Applicable	Not Applicable
4. Stakeholders Relationship Committee'	Mr. Gunodhar Ghosh Mr. Swapan Sarkar Smt. Kakali Ghosh	Chairman/ Non-Executive/Independent Member/ Executive/ Non-independent Member/ Non-Executive/ Independent

[&]Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

III. Meeting of Board of Directors

<i>Date(s) of Meeting (if any) in the previous quarter</i>	<i>Date(s) of Meeting (if any) in the relevant quarter</i>	<i>Maximum gap between any two consecutive (in number of days)</i>
02.09.2020	12.11.2020	70 days

IV. Meeting of Committees

<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive meetings in number of days*</i>
12.11.2020	Yes	02.09.2020	70 days

* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional

V. Related Party Transactions

Subject	Compliance status (Yes/No/NA) <small>refer note below</small>
Whether prior approval of audit committee obtained	N/A
Whether shareholder approval obtained for material RPT	N/A
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	N/A

Note

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/NA



example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.

2 If status is "No" details of non-compliance may be given here.

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee
 - b. Nomination & remuneration committee
 - c. Stakeholders relationship committee
 - d. Risk management committee (applicable to the top 100 listed entities)
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:

For Laffan Software Limited

Swapan

Swapan Sarkar
Executive Director
DIN: 05149442



Note:

Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.