



# LAFFAN SOFTWARE LIMITED

CIN: L72200AS1985PLC002426

REGD. OFF.: 205, HARIBOL ROY MARKET, 2 FLOOR, A.T.ROAD, GUWAHATI - 781 001

CORP. OFF.: 21/7, SAHAPUR COLONY, GROUND FLOOR, KOLKATA – 700 053

Web: [laffan.co.in](http://laffan.co.in)

E\_mail ID : [laffan@mail.com](mailto:laffan@mail.com)

Phone No.: +91 9163513467

**Date: 22.10.2020**

To,  
Head- Listing & Compliance  
Metropolitan Stock Exchange of India Ltd. (MSEI),  
4th Floor, Vibgyor Towers, Plot No. C 62,  
G Block, Opp. Trident Hotel,  
Bandra Kurla Complex, Bandra (E),  
Mumbai – 400 098.

Dear Sir/Madam,

**Sub: Submission of Reconciliation of share capital and audit report as per regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996 for the quarter ended September 30, 2020.**

Please find enclosed herewith the Reconciliation of share capital and audit report as per regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996 for the quarter ended September 30, 2020.

Request to update your records.

Thanking You.

Yours faithfully,

**For Laffan Software Limited**

*Swapan*

**Swapan Sarkar**  
Managing Director  
DIN: 05149442



**Encl: As above**



# K Sonee & Company

Company Secretaries

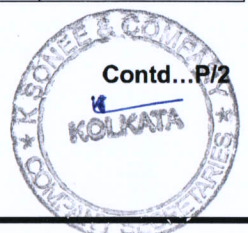
To  
 The Board of Directors,  
 Laffan Software Limited  
 205, Haribol Roy Market, A.T. Road  
 Guwahati - 781 001

I / We have examined the Register of Members, beneficiary details furnished by the Depositors and other records/documents maintained by M/s. Laffan Software Limited. (hereinafter referred to as : "the Company") and its Registrars and Share Transfer Agents for issuing this Certificate, in accordance with circular D&CC/ FITTC/CIR-16/2002, dated December 31, 2002 issued by the Securities and Exchange Board of India.

In my/our opinion and to the best of my/our information and according to the explanations given to me/us and based on such verification as considered necessary, I/We hereby certify, in respect of the quarter ended 30th September, 2020, that :

### Secretarial Audit Report for the Quarter ended 30th September, 2020

<b>1 For Quarter Ended</b>	30th September, 2020					
<b>2 ISIN :</b>	INE991F01011					
<b>3 Face Value :</b>	10/-					
<b>4 Name of the Company</b>	LAFFAN SOFTWARE LIMITED					
<b>5 Registered office Address</b>	205, Haribol Roy Market, A.T. Road, Guwahati - 781 001					
<b>6 Correspondence Address</b>	21/7, Sahapur Colony, Ground Floor, Kolkata-700053					
<b>7 Telephone &amp; Fax Nos.</b>	9163513467					
<b>8 Email Address</b>	laffan@mail.com					
<b>9 Name of the Stock Exchanges where the company's securities are listed :</b>		<b>MSEI Ltd.</b>				
		<b>Number of Shares</b>	<b>% of Total Issued Cap.</b>			
<b>10 Issued Capital</b>		15221700	100.00			
<b>11 Listed Capital (Exchange-wise) (as per company records)</b>	<b>Listed</b>	<b>MSEI Ltd.</b>	15221700	100.00		
	<b>Listed</b>	<b>ASE</b>	15221700	100.00		
<b>12 Held in dematerialised form in CDSL</b>		0	0.00			
<b>13 Held in Dematerialised form in NSDL</b>		15073490	99.03			
<b>14 Physical</b>		148210	0.97			
<b>15 Total No. of shares (12+13+14)</b>		15221700	100.00			
<b>16 Reasons for difference if any, between(10&amp;11),(10&amp;15),(11&amp;15):</b>		None				
<b>17 Certifying the details of changes in share capital during the quarter under consideration as per table below :</b>						
Particulars ***	No. of shares	Applied/ Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated of CDSL	Whether intimated of NSDL	In-prin.Appr. Pending for SE (Specify Names)
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)						
<b>18 Register of Members is updated (Yes / No) if not, updated upto which date</b>	Yes			-		
<b>19 Reference of previous quarter with regards to excess dematerialised shares if any.</b>	N					







# K Sonee & Company

Company Secretaries

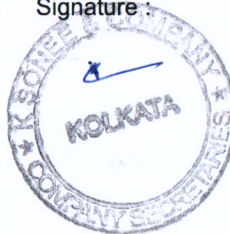
(2)

20 Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?	NA												
<b>21 Mentioned the total no. requests, if any, confirmed after 21 days and the total no.of requests Pending beyond 21 days with the reasons for delay :</b>													
<table border="1"><thead><tr><th>Total No. of demat requests</th><th>No. of requests</th><th>No. of Shares</th><th>Reasons of delay</th></tr></thead><tbody><tr><td>Confirmed after 21 Days</td><td>-</td><td>-</td><td>-</td></tr><tr><td>Pending for more than 21 days</td><td>-</td><td>-</td><td>-</td></tr></tbody></table>	Total No. of demat requests	No. of requests	No. of Shares	Reasons of delay	Confirmed after 21 Days	-	-	-	Pending for more than 21 days	-	-	-	
Total No. of demat requests	No. of requests	No. of Shares	Reasons of delay										
Confirmed after 21 Days	-	-	-										
Pending for more than 21 days	-	-	-										
<b>22 Name, Telephone &amp; Fax No. of the Compliance Officer of the Co.</b>	DEEPA BANSAL Membership No. 46317												
<b>23 Name Address, Tel. &amp; Fax No. Regn. No. of the CS</b>	K Sonee & Co. Sonee House, 21, Sarkar Bye Lane, Kolkata - 700007, W.B. Phone : 22413508, E-mail : kaushiksonee@yahoo.com												
<b>24 Appointment of common agency for share registry work</b>	ABS CONSULTANT PRIVATE LIMITED 99, Stephen House, 4, B.B.D. Bagh (E), Kolkata - 700001												
<b>25 Any other detail that the auditor may like to provide. (e.g. BIER company, delisting from SE, Company Change it's name etc.)</b>	NA												

Place : Kolkata

Date : 19.10.2020

Signature :



*Kaushik Sonee*

**KAUSHIK SONEE**

C.P. No. : 14302

M. No. : FCS 7921

UDIN - F007921B000988043